

CLEVELAND COUNTY BUDGET BOARD MINUTES

April 8, 2013

The regular meeting of the Cleveland County Budget Board was called to order at 10:30 a.m. this 8th day of April, 2013 in meeting room 200 of the Cleveland County Office Building by Rod Cleveland, Chairman. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Rod Cleveland, Chairman
David Tinsley, Vice Chairman
Tammy Belinson, Secretary
Rhonda Hall, Member
Undersheriff Rhett Burnett, representing Sheriff Joe Lester, Member
Jim Reynolds, Member
Darry Stacy, Member
Rusty Sullivan, Member

Joe Lester, Member, was absent.

Also present were: Assistant District Attorney James Robertson, Terran Manning, Vivian Gibson, Lisa Winters, Patricia Wiggs, Kate Butler, Tyson Stanek, JoAnn Smith, Susan Moffat, Jim Williams, Anette Pretty, Clint Williams, Julia Curry, Judge Lori Walkley, Keri Lyles, Wanda Danley, Jim O'Connor, Christine Cartmell, Paul Moses, Christi Morren, Valerie Mattheus, Gayla Sukenis, Bryan Jenkins, Judge Stephen Bonner, Melinda Duke, 12 4-Her's, six adults and two 4-H educators.

After the reading of the minutes of the meeting of March 11, 2013, and there being no additions or corrections, David Tinsley moved, seconded by Darry Stacy, that the minutes be approved.

The vote was: Rod Cleveland, abstain; David Tinsley, yes; Tammy Belinson, yes; Rhonda Hall, abstain; Rhett Burnett, abstain; Jim Reynolds, yes; Darry Stacy, yes; Rusty Sullivan, yes.

Motion carried.

Items of Business:

1. Presentation was made by Retirement Plan Advisor, Jim O'Conner, Security Benefit. Mr. O'Conner said that his company has been working with the county since the 1980s and discussed the Deferred Compensation Plan Enhancement Offer. He said that one hundred six (106) employees are participating in the plan at the present time. He said that the fiduciary tool kit is the key benefit to the plan since it establishes criteria for an independent firm to monitor the employees' investments. He concluded that it makes sense and is no additional cost to the participant.

(A copy of the plan is attached hereto and made part of the minutes.)

2. Chairman Rod Cleveland called for Presentations of Fiscal Year 2013-2014 Budgets by Each Department.

Assistant District Attorney James Robertson stated that the budget for FY2013/2014 reflect the increase in cost of the West Law books and legal services.

County Sheriff Budget Proposal was presented by Undersheriff Rhett Burnett for its Administration and Operation. He said that County Sheriff's Budget includes a five percent raise for gun carrying individuals, commissioned officers and administration.

Darry Stacy asked if they receive grants for the body armor.

Rhett Burnett said that they do have grant money for the body armor. He said the department pays out of pocket, but is reimbursed a percentage.

Rhett Burnett said that the budget is about a million dollars less than last year's budget request. He said that there are sixty-two full time employees and three part time employees.

He said that all but twenty carry a gun. One opening is not filled as of this date.

Jim Reynolds asked if he was seeking new employees.

Rhett Burnett answered that he was not and added that all he is asking for is 5% raise in salaries.

Courthouse Security – Chairman Rod Cleveland asked Undersheriff Burnett if this budget included provisions for two new deputies.

Rhett Burnett asked to explain Courthouse Security to the Board if they didn't mind.

Courthouse Security is requesting \$822,000.00. That primarily funds all of the salaries of the fifteen deputy slots that they had when they began last year. Due to the lack of funds the county had, they were only allowed to fund \$600,000.00. So their cash was utilized to make up the difference. Currently two slots are open that was not filled due to money reasons.

They would like to bring Courthouse Security back up to fifteen commissioned officers.

Five are designated for the doors and the rest are for the courtrooms. The proposal is for a 5% raise.

Chairman Cleveland said that the Board has a number of 4-H members visiting the Courthouse today in order to see how county government works and expressed his appreciation for them coming in today.

OSU Extension – Susan Moffat: Ms. Moffat said the budget request from their office is 1% increase from the estimated budget submitted last year. It was not the amount they received, however, because it was cut. In the final budget they were cut and they had to hold a staff position open for three months to pull the money out to fund the rest of their budget. At the present time they are fully staffed.

County Commissioners Line- Item Pretrial - Judge Walkley said she was here to represent the budget request for the pretrial program. It is the same as in the past. She is offering the Board some options on expanding it, if they chose to do so. The line item budget last year was \$180,000.00. Information is being submitted on what they are doing for that R2 budget for eight months of the fiscal year, this past fiscal year. The information has an offender's page which shows credit back to the county from the offenders in the amount of \$32,000.00 for the past eight (8) months.

An expansion of the program has been determined as to the additional cost, but additional personnel will be needed.

Also, Judge Walkley stated that they are making up a veteran's program for a pretrial program. They are hoping for a Veteran's court for Cleveland County like they do in Oklahoma County and Tulsa County.

Rod Cleveland asked if this is more for domestic abuse or for bar fights.

Judge Walkley said it can be for anything, but more generally it could be a felony DUI and if they have a gun it is classified as a violent crime. She said that some people were not very nice people before they joined the military and they are not very nice people afterwards. There are services that can be provided in areas regarding drug, alcohol and domestic violence issues. Many in the Guard are not aware of their VA benefits and they would like to assist in providing that information.

A plan for expansion was distributed among the Board members.

Rusty Sullivan said that some quick numbers for the Board reveal that if you have forty people out of the system and on ankle monitors for thirty days at a cost of \$18 per day, as opposed to the same forty in jail, the cost is \$647,000.00. So, it is \$400,000.00 cheaper.

Judge Walkley said Pretrial may keep the jail down to a two pod and is a testing ground to see how well someone is going to do on probation. She said they will make sure the fines are paid and the community service has been completed.

Election Board Budget – Jim Williams, Election Board Secretary: Mr. Williams said his budget request is only for what is needed to operate efficiently and productively. Obviously, he will have to prioritize and do without some of the things that are needed if the request is cut. His highest priority for this year is something that was brought up last year. They need a new master card file for their office. He stated that they have to house every piece of paper that is a voter registration record in our county. The machine that the Election Board has now was purchased in 1998 and is no longer covered by a maintenance agreement. Mr. Williams said that he will take questions from the Board.

Tammy Belinson asked if there were provisions in the budget for more personnel.

Jim Williams said that there is one new position that takes a little bit of explanation. He lost an absentee vote coordinator who retired/resigned. So there is one position open. He supplemented that position by adding some hours to one of their temporary staff that is probably going to work into that full time position. His office employees consist of five (5) full time and two (2) part time.

Free Fair – Wanda Danley: She said it is considered free fair because there are no entry fees charged. There is an increase in salaries. Travel was increased for classes and seminars.

Maintenance & Operations is to help with the utilities and extra expenses they have during the County Fair. She discussed needs for an improved RV facility which can be used for extra meeting rooms as well.

District Court – Judge Bonner: He said that new carpet is needed in his office and a set of blinds in the jury room. He has a price quote for the blinds from Lowe's in the amount of \$238.00. He said that the request last year was for what they needed and was cut about 10%. He has received donations from other agencies for the Drug Court. They give out incentives to those that stay drug free.

After a brief discussion, Tammy Belinson asked if there is a State Statute requiring that the county has to pay for these three employees, since they are state employees.

James Robertson, Assistant District Attorney, said it goes back to county supplementing state budget and added that he will look at it.

Chairman Rod Cleveland said that it is 12:30 pm and there is a County Commissioner's meeting at 1:00 pm, so they will leave Item "2" and go to Item "3". He called for discussion regarding **Crossroads Youth and Family** line-item on the Commissioners' Budget for FY 2013-2014.

Lisa Winters said that she has copies of the audit for anyone that may want one and introduced Patricia Wiggs, Director of Finance, who is also a CPA. She stated that most are aware of what they do at the shelter and opened up for questions from the Board.

Ms. Winters said that they are a twelve bed shelter and have licensing standards of one adult to six children. When the number is increased to seven, then another adult is required. If the shelter is reduced to a six bed shelter, she would want no part of it since they are staffed at a minimum level now. So there is no way to reduce the beds in order to reduce spending. She said that if they had thirty-six beds there may be some wiggle room in there. Ms. Winters said that the question is, do we have a shelter or do we not have a shelter.

Rod Cleveland asked, "How many Youth Shelters do we have in Cleveland County?"

Lisa Winters said, "Zero."

Mr. Cleveland asked about the services provided at Moore Youth and Family.

Ms. Winters said that it provides community services and do not provide shelter.

Mr. Cleveland asked if they place children in homes.

Ms. Winters said that they do not. She said that would be emergency foster care program, which they are not contracted to do. She added that DHS does not fund youth services shelters. DHS has two of their own shelters. One is located in Oklahoma City and one in Tulsa, which are huge shelters, housing over a hundred children in each shelter. They have run into trouble with Federal lawsuits with their treatment of children. The Pinnacle Plan calls for no longer servicing children under the age of two years old. DHS is no longer able to place children under the age of two in our shelter. It doesn't mean that we can't take them from law enforcement, DHS cannot place them anymore. It does reduce the number of babies and toddlers in the shelter. They are also working toward reducing the younger elementary age children in our shelter too. There is a movement afoot, at the State Capitol, to call their shelter something else, in order to prevent it from falling under the Pinnacle Plan. Actually, they think those little children are safer in their shelters than in a lot of foster homes. If you look at the incidence of where those occur it is in the foster homes and not in the little youth services shelter. They are working with the State as it goes along and are trying to keep up with the changes.

Rod Cleveland asked if they no longer received assistance from the county would they have to give up the OJA contract.

Ms. Winters said they would never give up the OJA contract. They have the OJA contract because they are a designated Youth Services Agency. That is a designation provided for by statute in the juvenile code. It has been in place for forty years it is a designated line-item appropriation to designated youth agencies of which there are forty-two in the State of Oklahoma and they are one of them. She said that even if they lost the county funding and decided to close the shelter because they couldn't keep it open on the money that they have for it, they would still be able to keep that money from the State and do something else with it. They would probably do more community based services, more bullying programs and school based services. There are many more services such as counseling services and more outdoor therapeutic services. They have a lot of latitude about how to spend that money. They do a lot of delinquency prevention, afterschool tutoring as well. So there is a large range of services that they provide on their OJA money. It provides \$310,000.00 to fund the shelter.

They have enough money if the county money is lost to keep the shelter open.

Ms. Winters introduced Vivian Gibson, Chairman of the Board of Directors, who is a retired Public Health Nurse and has been a wonderful board chair. Ms. Gibson has attended a lot of meetings with them and they are grateful for her being with them today. Ms. Winters said their center is rated as a 501 C3 Non-Profit organization and added it has a large history. They became a 501 C3 about ten years ago. She explained that Crossroads is in the four county operated federal fund. She said that any time you get those contracts, they have accounting that is very sophisticated and is reflected in their audit at the highest independent audit that you can have with no problems and no incidence or management comments. She added that is contributed to Patricia Wiggs. Ms. Winters stated their pockets of money are there to be spent on what they get the money for and so the money that they get for the shelter is all for the shelter. In becoming this large agency, it has been a huge benefit to this agency, the shelter program. It has allowed them to spread those administrative costs so thinly, that money that they would normally pull out of their youth services fund, county money and state money. It has been a huge benefit because a very small portion of her salary comes out of it. She said that they do receive private donations. They have renovated the shelter and did a total makeover about two or three years ago which was getting pretty run down after about twenty years. They completely gutted it and renovated the kitchen and bathrooms. They sink all of their donation money into facility renovations.

Women's Resource Center – JoAnn Smith, Executive Director, said she will pass out some information because Mr. Sullivan asked that she come and talk about the Women's Resource Center regarding what they do there and how things have changed. She stated they served three hundred twenty-seven (327) women and children last year. Actually, from looking at the numbers, it was one hundred twenty-three (123) one year, and they determined that people in the shelter were staying longer. They have had as many as four hundred fifty (450). In the past three years, there has never been a time that the center has been empty and at times over full. It is a fifteen (15) bed facility. Last summer, there was a time when they had thirty-three (33) people in the shelter. Reason being is, when you have someone come in and say he is out there and he has a gun or a knife, and doesn't know where to go and doesn't know what to do; shelter personnel can't say, "Well, we are full, we've got fifteen (15) beds and twenty-five (25) people." Victims are given the option to sleep on a couch or utilize floor space by making a pallet on the floor and that explains how the shelter ended up with thirty-three (33) people last summer. Priority is given to Norman and Cleveland County residents. Also, they have a Rape Crisis Center and fifty-eight (58) sexual assault exams were performed at the center last year. People don't have to go into the hospital, they have

equipment the hospital doesn't have and women would much rather come to their place where the focus is on them and their recovery. If they had to go to the hospital their wait may be as much as thirteen (13) hours before being seen. They have had several men that have been assaulted and people who are elderly. As they have expanded the center, it has become available to people that they never anticipated. There are men that are battered, of the whole percentage it is probably less than 3%, but it is something that cannot be ignored. So services are provided for men that have issues with that. They also have nonresidential services and that is probably the tiniest number of the people that are served. Those are people that they will accompany to court, as far as custody issues, and things of that nature. Rod Cleveland said that it is sad that this has to even be in existence and complimented them on the service that is provided.

Kristy Stewart said it costs approximately \$11.00 per day for an adult to provide meals, provide clothing, and provide transportation. They do it all for not very much money. The \$11.00 is for the adult, it is less expensive for the child because they eat less. Their parent is taking care of them where those at the center spend most of the time with the adult. They are classified as a 501 C3. Their largest funder is from the Office of the Oklahoma Attorney General. They comply with all their rules and regulations and are certified every three years. They have licensed responders to handle all types of crisis.

Rod Cleveland moved to recess the meeting until 2:00 pm. Darry Stacy seconded the motion.

The vote was: Rod Cleveland, yes; David Tinsley, yes; Tammy Belinson, yes; Rhonda Hall, yes; Rhett Burnett, yes; Jim Reynolds, yes; Rusty Sullivan, yes.
Motion carried.

At approximately 2:00 pm, Rusty Sullivan moved, seconded by Darry Stacy that the meeting be reconvened.

The vote was: Rod Cleveland, yes; David Tinsley, yes; Tammy Belinson, yes; Rhonda Hall, yes; Rhett Burnett, yes; Jim Reynolds, yes; Rusty Sullivan, yes.
Motion carried.

Mary Abbott House – Clint Williams, Executive Director: He said they work with law enforcement and DHS and other professionals to provide services. Mr. Williams said that he is here to talk about their numbers and what their trends have been in the past three years. He said that they have a strong relationship with the Cleveland County Sheriff's Department. They have one investigator from the Sheriff's office and they have two Norman Police Department detectives that make up the children's victim unit at Mary Abbott House. He said that their focus is on getting the services to the children and making sure there is a continuum of care from the time they enter their doors. He said that they have seen a lot of success in making sure they don't fall through the cracks.

Undersheriff Rhett Burnett said that, back in the day, you rarely had any evidence in these cases at all. He said that the problem ten or fifteen years ago, there was no standard way in approaching these. Forensic interviews are done by an independent party and not by law enforcement or DHS, which gives more credibility to the child's story. He said that more convictions are coming out of there, a lot more than in the past. Cases are better laid out and the bad guys are going to jail.

Clint Williams said that they receive funding from Victims of Crimes Act, Attorney General's Office and Child Abuse Multi-Disciplinary Account, which is part of the State Appropriations. He said that makes up about 40% of their budget and the other 60% is raised through private fundraisers, philanthropists and any sort of foundations that they might have. He said that then, like the Women's Resource Center, they get a small sliver from the City of Norman and City of Moore. He added that they are a United Way partner as well.

IT Department – Paul Moses: He said that he will keep it simple. Last year, he budgeted to get the video arraignment working at \$303,000.00 and this year is budgeting at \$310,000.00. He did have a rate increase on the contract which is used by the Sheriff's Office, Court Clerk Treasurer's Office and District Attorney and that comes to about \$2,000.00. That gets it down to \$308,000.00 and the rest is for salary increases. He said that it really comes down to that and asked if there were any questions.

Tammy Belinson said that the IT Department started out small knowing that they would have to grow. She asked if they were at the point that they might need another person or a half person.

Paul Moses said that he might be able to use somebody part time.

He said that they try to help out anyone that they can. He said that in regards to this year, he is saying, "no".

Tammy Belinson said that she knows that there are only two of them and have to take vacations and sick time.

Paul Moses said if there is room to add to the budget then he would look at it as a part time.

Tammy Belinson said it has been discussed in the Commissioners' meetings as to putting them out on the internet. She asked if the department was at that point.

Paul Moses said that he has been talking to Civic Plus and is trying to get them down to a reasonable amount. He said that he has already registered a domain name for the county that can be used as our primary web.

Chairman Rod Cleveland said that the price quotes gathered are anywhere from \$12,500.00 to \$92,600.00. He said that he has talked to three firms or three companies that do this and they bring different values and material. Mr. Cleveland said that Civic Plus had more experience than anybody, right now, and is offering an introductory model.

Tammy Belinson said that the choice is whether or not to go with the basic package or go with the Cadillac package.

Paul Moses said there are maintenance fees and there will be some work. Civic Plus offer modules with an option to add additional modules. In his last conversation with them, he was informed that Canadian County did the \$12,500.00 package. He said that Canadian County has added on so many modules they are at the \$75,000.00 to \$76,000.00 figure.

Rusty Sullivan asked what budget it is coming out of, such as the IT budget or the Commissioners' budget.

Rod Cleveland said that he would present that as an item to be paid for by one of the Authorities.

Tammy Belinson said that the initial cost may come out of the Authority, but maintenance will come out of the IT Budget.

Paul Moses discussed the approximate maintenance fee rate.

After a brief discussion, Rod Cleveland said that it should be understood that Civic Plus does the installation and training.

Tammy Belinson asked if his budget included raises.

Paul Moses said that it is a 5.5% for Jerry Vincent and a 4% for himself.

Purchasing Department – Melinda Duke, Purchasing Agent: She said that her budget is much the same, only 11% less this year.

Treasurer's Office – Jim Reynolds, County Treasurer: He said that his budget is the same as last year. The money is pretty well established throughout everything. Maintenance and Operation is about the same and added that they have saved money on postage.

Rusty Sullivan asked why Mr. Reynolds needed an attorney when the county has an Assistant DA.

Jim Reynolds explained that their attorney specializes in bankruptcy for their resale and has been utilizing him a lot more.

James Robertson, Assistant District Attorney, said that he was a good hand.

Commissioners' R2 – General Government: Rod Cleveland said that George Mauldin, Safety Director, will be doing more training and additional travel.

The R3 Accounts, the Capital Improvements, that increase is mainly those two things, training and travel. Courthouse Security has asked them to look at cameras and is in the process of looking at cameras in order to see which ones need to be replaced and which ones don't need to be replaced. That will be included in the R3. The air handler on the first floor caused an increased and is getting a new estimate of what that would cost to replace.

Discussion was had regarding the courthouse elevator.

Rhonda Hall said it was sounding bad.

Rod Cleveland said it is still working and stated that they will look into repairing the elevator. He said that it is original, 1932, R3B is the Reserve Account.

Rusty Sullivan asked if they were talking about replacing it or repairing it.

Rhonda Hall said that they should look into the possibility of repairing it, because it sounds bad and added that it is old.

Rod Cleveland said that it will be a number one priority when AIP comes in and does an assessment.

Commissioners – D Account: In salaries, there is an increase there. It was estimated for a couple of raises and that includes officer raises too. Travel: They have extra in travel for the new Commissioner. Capital Outlay: One time, because they need to replace their copier that is five years old. R3B, the Reserve Account: The south parking lot is getting started so \$700,000 will be taken out this year for the parking lot.

Tammy Belinson asked how the upgrades in the amount of \$500,000.00 for Juvenile Detention were spent.

Rod Cleveland said that it was spent on doors, cells, basketball court and all was for the children.

Rusty Sullivan said that Judge Bonner hasn't pushed this, but the county has reached the threshold for a Juvenile Bureau.

Darry Stacy said that the county had reached that point years ago when the law came into effect. He said that the law stipulated that these counties will have a Juvenile Bureau; however, Cleveland County chose not to have one at that time. The law says now that you have to create one if you don't have one. He said that Cleveland County is way past that mark, but the Judges have decided some time ago that the county didn't want a Juvenile Bureau and it was passed on.

Rusty Sullivan suggested that he may want to have a conversation with Judge Bonner. Darry Stacy said that he did speak with Judge Bonner and that is the reason for the research on it. I don't believe that we have to do it, but before a lot of money is spent on it they do need to make sure.

Rod Cleveland asked if there were any questions on the Commissioners' Budget. Darry Stacy shared some information regarding a conversation he had with those at Crossroads regarding how they derived their rate per day figures.

After much discussion, Rod Cleveland said that this all started forty-five years ago as an emergency risk shelter and it was located across the street. It was considered an emergency risk shelter for the children that the County managed and operated.

Jim Reynolds said that this should have been halted ten years ago when they made a philosophical change to pursue other contracts and it was no longer just a Cleveland County shelter.

Darry Stacy added that this has become a \$15 million dollar corporation.

Rusty Sullivan commented that, in his opinion, they have a responsibility to the children of this county.

Rod Cleveland replied that it is the responsibility of the State.

Rusty Sullivan stated that he didn't agree with that philosophy and reiterated once again that they should take care of some of our County children here. He said, "I think that is what we should do, that is one guy's opinion."

He added that he was not in favor of supporting the rest of the counties. He suggested that they get more feedback from Judge Bonner since he deals with Family Court every day.

Rod Cleveland said that he had visited with Judge Bonner and added that there is apparently a misunderstanding of what they do out there.

Court Clerk Budget - Rhonda Hall, Court Clerk: She said that her budget included raises. She raised her people to the amount of other offices. She included in her Capital Outlay for signs. Ms. Hall described the ones she wanted as being like the ones downstairs on the first floor, so they can change the names out because of the rotations made in the Judges. She said they were \$4,100.00 for eight at Copelin's Office Supply at our cost and the letters were \$372.00.

Darry Stacy said that this is something AIP will be looking at when they do the assessment and added that she may want to wait on ordering those just now.

Rhonda Hall said that is acceptable with her and added that it was submitted to make the Board aware of the need.

Rod Cleveland asked if all the Court Clerk's M&O came out of the State and if the County pays for all of their staff people.

Rhonda Hall said that she pays for ten out of the Court Fund, but when looking at the amounts that say "750", that means the county has been generous enough to pick up their salaries and raises for the last three years, because she is not going to give fifteen people raises and not give the other people raises.

At this point, Rhonda Hall discovered an error on her figures and said she will redo it and concluded that her increase in budget is all salaries.

She will resubmit her budget with the corrections and explained that she has to do two separate budgets and it gets really hairy.

County Assessor David Tinsley said that salaries are going down due to some retirements and not replacing them. The Travel, he said looks like an increase, but basically it is not because he had to transfer money into Travel, so the “74” is what it was last year. Capital Outlay is up because he will have to replace some computers, but overall it is a reduction. The Regular is basically the same thing; he said there is some retirement that he is not replacing. A lot has to do with the website and a reduction of people coming in and they spend less time in the field work which saves time. They are replacing some computers, but overall it is a reduction from last year’s budget.

Excise/Equalization Board: Tammy Belinson, County Clerk, said that the budget request is the same as last year because the Excise Board members are refusing an increase.

County Clerk Budget – Tammy Belinson, County Clerk: She said that last year a voluntary cut was taken. She said that another budget cut this year cannot be absorbed. She explained that there are a lot of projects coming up and two positions have been filled. She has hired a HR person and a Projects Manager. She said he will start on some projects in the office, such as the central time keeping. She added that Jesse Ryan will be coming around and talking to everyone about that particular project. Ms. Belinson said that as far as raises, she only gave \$100 per person since she wasn’t sure what the rest of the Board was doing. There are new memberships that she had to add for the HR person and for the Projects Manager. There are some Associations that Jesse Ryan will need to join in order to stay current on the Real Estate phases of his position. She added that Capital Outlay is down, but will need to rotate the computers after they get so old. Her original request was for \$1.3 million but after taking the voluntary cut it was only \$1.2 million. She said that there is a Preservation Account that she uses for the purpose of getting old records on line, which involves the process of scanning and entering data. The County Clerk’s office has to keep records back to the beginning of time in some cases, because they are the historians for the county. There are some records that can be destroyed after five years, some seven years and some after only three years. She said that it all depends on the type of documents. Ms. Belinson said she is required to keep twenty years of original budgets on hand. She said that the budget request is an increase from the \$1.2 million to \$1.4 million which is an increase of \$174,000.00.

Building Maintenance Budget was discussed by the Board since it is seeing an increase in salary positions and some raises. Maintenance is doing fine on vehicles and it was stated they will be wearing maintenance shirts in order to identify themselves better as they go in and out of the different offices and buildings.

Discussion was had regarding the storage available in the building across the street.

Rhonda Hall said that they are in the process of tearing down walls and putting the shelves in and they have a lot that can be destroyed. She suggested a county wide shred bank and said they can call a truck to come and each office shred.

Rusty moved, seconded by Rhonda Hall, to approve Item “a” From Assessor Revolving Capital Outlay, CFHRE3, and \$500.00; to Assessor Revolving M & O, CFHRE2, and \$500.00.

The vote was: Rod Cleveland, yes; David Tinsley, yes; Tammy Belinson, yes; Rhonda Hall, yes; Rhett Burnett, yes; Jim Reynolds, yes; Darry Stacy, yes; Rusty Sullivan, yes.
Motion carried.

Rhonda Hall moved, seconded by Darry Stacy, to approve Item “b”, From Election Board Maintenance and Operations, SL2, \$27,000.00, and Election Board, Personal Services Part Time, SL1B, \$2,907.10; to Election Board, Personal Services Full Time, SL1A, \$29,907.10. The vote was: Rod Cleveland, yes; David Tinsley, yes; Tammy Belinson, yes; Rhonda Hall, yes; Rhett Burnett, yes; Jim Reynolds, yes; Darry Stacy, yes; Rusty Sullivan, yes. Motion carried.

Rhonda Hall moved, seconded by Rusty Sullivan, to approve Item “c”, From Purchasing, Personal Services, SP1A, \$1,500.00; to Purchasing, M & O, SP2, \$1,000.00 and Travel, SP1C, \$500.00. The vote was: Rod Cleveland, yes; David Tinsley, yes; Tammy Belinson, yes; Rhonda Hall, yes; Rhett Burnett, yes; Jim Reynolds, yes; Darry Stacy, yes; Rusty Sullivan, yes. Motion carried.

Darry Stacy moved, seconded by Rhonda Hall, to approve Item “d” From Sheriff, Courthouse Security Service Fee M & O, CFBCHS2, \$42,840.90; to Sheriff Courthouse Security Service Fee Personal Services, CFBCHS1A, \$42,840.90. The vote was: Rod Cleveland, yes; David Tinsley, yes; Tammy Belinson, yes; Rhonda Hall, yes; Rhett Burnett, yes; Jim Reynolds, yes; Darry Stacy, yes; Rusty Sullivan, yes. Motion carried.

Rhonda Hall moved, seconded by Darry Stacy, to approve Item “e”, From Sheriff, Building Security Materials & Operations, R3BS2A, \$3,000.00, and Sheriff, Building Security Capital Outlay, R3BS3, \$21,983.79; to Sheriff, Building Security Personal Services, R3BS1A, \$24,983.79. The vote was: Rod Cleveland, yes; David Tinsley, yes; Tammy Belinson, yes; Rhonda Hall, yes; Rhett Burnett, yes; Jim Reynolds, yes; Darry Stacy, yes; Rusty Sullivan, yes. Motion carried.

New Business:

Darry Stacy submitted a list of suggestions for next year said that this is not for this year, but for next year. He said that the change being with where it says April 30th, Estimate of Needs presented. He said one person should be responsible for putting together the note books and to make sure they are all exactly the same, with the same information. He said that he went through the dates and the first three dates can be hard numbers and dates, but if it falls on the weekend, it is related to the Public Hearing or approval of the budget, it would have to be on a Friday.

Tammy Belinson said that it is about the same as last year. She said the June dates are always the same. The county has to have the budget filed at the Capitol by June 30th and no later.

Darry Stacy said that, in his opinion, the budgets have been conversely done this year.

After a brief discussion the next meeting was scheduled for the 22nd of April at 10:30 pm.
There was no discussion had by the Budget Board Members regarding County Business.

There was no Public Comment from the audience.

There being no further business to come before the Board, Rhonda Hall moved that the meeting be adjourned. The motion was seconded by Tammy Belinson,
The vote was: Cleveland, yes; Tinsley, yes; Belinson, yes; Hall, yes; Burnett, yes; Reynolds, yes; Stacy, yes; Sullivan, yes.

Motion carried

(Clerk's note: Agenda was posted April 4, 2013 at 1:25 pm)